



DURHAM COUNTY FA FA CRB/DBS CHECKS

THE FOLLOWING DOCUMENTS ARE REQUIRED FOR A FA CRB/DBS CHECK
A **MINIMUM OF THREE FORMS OF ID** ARE ESSENTIAL FROM THE LIST BELOW

ANY OF THE FOLLOWING (at least one): -

PASSPORT, PHOTOCARD DRIVING LICENCE, ORIGINAL BIRTH CERTIFICATE

If you have all three of the above you do not need to bring any other forms of ID apart from National Insurance number confirmation

If you have a valid passport **and** a photo-card driving licence you must bring them BOTH plus at least one ID from the list below

If you **ONLY** have one of the above, for example, you do not drive and do not have a valid passport, you need to produce your **original** Birth Certificate plus a minimum of **two** other forms of ID as per below.

If you only have a Birth Certificate issued more than 12 months after your birth, four other forms of ID from different sources are also required from those listed below – and you can include a marriage certificate and paper driving licence where available

PLUS

At least one from the following: -

BANK/BUILDING SOCIETY/CREDIT CARD/BENEFIT STATEMENT - (Must be dated within the last three months and show your name and address)

and/or

UTILITY BILL - (Must be dated within the last three months and show your name and address)

and/ or

OFFICIAL LETTER which must have your name and address on and be dated within the last 3 months (eg a letter from Doctor, Hospital, school/college, Government agency/local authority/council tax)

PLUS

Evidence of National Insurance number (if aged 16+ years)

NI Card, Payslip, P45, P60 or other official document

You also have to tell us the **MONTH** and **YEAR** you moved into your current address and if less than 5 years we will need your previous address details including month and year you moved in and out.

This information **MUST** be brought with you in order to complete the FA CRB Form.

Any questions about ID requirements please contact Richard Hughes, County Welfare Officer, at Durham County FA on 0191 387 2929 or Richard.Hughes@DurhamFA.com